



Office of New Student Programs
2011 Student Activities Building, 515 E. Jefferson St.
Ann Arbor, MI 48109
734-764-6413

2025-2026 Veteran and Military Services (VMS) Position Peer Advisor

Job Summary

The role of the peer advisor (PA) is to support student veterans and military-connected students as they transition to the University of Michigan. PAs are existing students who have experience and knowledge of the campus and resources. The position will require both in-office and out-of-office work time, for a total of eight to 10 hours a week.

Qualifications

- Military-connected student (service members, veterans, military family members)
- Good academic standing (2.5 or above on a 4.0 scale)
- Good interpersonal, communication, and problem-solving skills
- Insight about reintegration challenges
- Awareness of campus services
- Awareness of federal and local resources
- Can engage with and motivate people from diverse backgrounds
- Federal Work-Study or VA Work-Study eligibility preferred

Roles and Responsibilities

- Complete two initial training sessions (one winter semester, one fall semester)
- Meet with assigned new students as needed
- Attend staff meetings every other week
- Attend events and workshops coordinated by VMS program
- Contact incoming students before they arrive on campus via email
- Meet with and assess the needs of up to 10 new military-connected students
- Document meetings and outreach using VMS reporting structure
- Work approximately eight hours a week in office for Veteran and Military Services Program
- Assist with planning and implementing VMS workshops (roughly two times a month)
- Plan educational and social events (roughly two times a month)
- Write and edit VMS newsletter
- Serve as an expert and help peers become familiar with and comfortable using university resources
- Relay pertinent information to appropriate university staff
- Increase campus awareness of the program and specific needs of military students

Benefits

- Payment of \$16 an hour
- Enhance skills in leadership, coaching, and training
- Personal fulfillment through contributing to community and peers

Time Commitment

- Attend training sessions, meetings, and events
- Make a minimum of one semester commitment
- Dedicate approximately eight hours weekly to program (office time and student meetings)